

Subject: Amendments / Addition in Student Handbook 2016

1. With reference to Academic Council Meeting held on 31 August 2017, following amendments / additions have been approved for Student Handbook 2016:

a. AMENDMENTS

SR	PARTICULARS		INCORPORATED IN																																
	READ FOR	READ AS	PAGE NO.	HEADING / SUB-HEADING	PARA																														
1	A student can enroll maximum 02 courses in a summer semester.	A student will only be allowed to register in 1 - 2 courses of upto 08 credit hours for remedial work.	13	Summer Semester Enrollment	1																														
2	Relative grading policy will be used to calculate GPA for evaluating the performance of a class by the faculty member teaching the particular course.	Relative grading policy will be used to calculate GPA for evaluating the performance of a class by the faculty member teaching the particular course where the class size is 20 or more than 20 students.	14	Grading System	1																														
3	-	<p>However, Absolute grading policy will be used to calculate GPA for evaluating the performance of a class by the faculty member teaching the particular course where the class size is less than 20 students as per following grading chart:-</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3">GRADE KEY</th> </tr> </thead> <tbody> <tr> <td>50</td> <td>D</td> <td>1.00</td> </tr> <tr> <td>54</td> <td>C-</td> <td>1.70</td> </tr> <tr> <td>58</td> <td>C</td> <td>2.00</td> </tr> <tr> <td>62</td> <td>C+</td> <td>2.30</td> </tr> <tr> <td>66</td> <td>B-</td> <td>2.70</td> </tr> <tr> <td>70</td> <td>B</td> <td>3.00</td> </tr> <tr> <td>74</td> <td>B+</td> <td>3.30</td> </tr> <tr> <td>79</td> <td>A-</td> <td>3.70</td> </tr> <tr> <td>85</td> <td>A</td> <td>4.00</td> </tr> </tbody> </table>	GRADE KEY			50	D	1.00	54	C-	1.70	58	C	2.00	62	C+	2.30	66	B-	2.70	70	B	3.00	74	B+	3.30	79	A-	3.70	85	A	4.00	14	After Relative Grading Chart	
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4	A student may withdraw from a course(s) (after two weeks from the commencement of regular semester classes and before one week from the commencement of -final term examinations)	A student may withdraw from a course(s) (within 04 to 06 weeks from the commencement of -classes and will be awarded and treated as "F" grade after 06 week)	19	Withdrawal from course	1																														
5	Students are allowed to freeze / suspend the semester before the start of the academic session, if they have qualified the previous semester with a minimum GPA / CGPA required for maintaining a status of good academic student.	Students are allowed to freeze / suspend the semester before the start of the academic session, if they have qualified the previous semester with a minimum GPA / CGPA required for maintaining a status of good academic student. However, freezing of first two semesters	20	Freezing of Semester	3																														

		for BS and first semester of Masters / MS / M.Phil. is not allowed			
6	The transcript of a student shall show the better grade and the same will be counted towards CGPA calculation.	Both the Course and the Grade obtained will be recorded on the transcript, however, only the better grade shall be calculated in the CGPA. Moreover, maximum number of course is < 6 that a student may be allowed to repeat in an eight semesters degree program.	31	Improvement of CGPA	iii
7	The transcript of a student shall show the better grade and the same will be counted towards CGPA calculation.	Both the Course and the Grade obtained will be recorded on the transcript, however, only the better grade shall be calculated in the CGPA. Moreover, maximum number of course is < 3 that a student may be allowed to repeat in a four semesters degree program.	34	Improvement of CGPA	iii
8	The transcript of a student shall show the better grade and the same will be counted towards CGPA calculation.	Both the Course and the Grade obtained will be recorded on the transcript, however, only the better grade shall be calculated in the CGPA. Moreover, maximum number of course is < 3 that a student may be allowed to repeat in a three / four semester degree program.	38	Improvement of CGPA	iii

b. ADDITION

SR	PARTICULARS	INCORPORATED IN		
		PAGE NO.	HEADING / SUB-HEADING	PARA
1	A Student having CGPA greater than or equal to 3.5 can avail one extra subject beyond 18 credit hours	13	Regular Semester Enrollment	4 (iv)